



Nursery Newsletter 2

October 2016

www.waterthorpeinfantschool.co.uk



Dear Parents/Carers,

Welcome to our October newsletter. Please read to find out about the things that are happening in school. The section at the end: 'standing newsletter items' is for you to refer. If there is any information you would like to see in this section please let me know. We break up for half term on 21st October and return to school on Tuesday 1st November.

Thank you for being supportive, with our new office payments system, by paying for the half term in advance and placing all payments in an envelope for office staff to deal with at a quieter moment. This is helping to reduce queues at the office. Receipts are sent out for all payments so please let us know if you have not received one and we can look into it promptly. Please note that karate fees should be paid directly to the coach when you collect your child.

Please regularly visit our website at www.waterthorpeinfantschool.co.uk to find out about events in school. The 'News Update' tab is changed weekly. Your comments, as always, are welcomed and I would be happy to see you at any time if you want to catch me in the playground or call in at the office to make an appointment. If you do have any concerns or worries please have a word with your child's teacher as I know that they will do their best to help and to put your mind at rest. Helen Stokes (Headteacher).

Senior leadership team



Mrs Helen Stokes
Headteacher



Mrs Caryn Moffatt
Foundation Stage
Leader



Miss Kerrie Bryce
Nursery Teacher



Mrs Michelle Taylor
Special Needs
Co-ordinator

This is the **Nursery** version of the October Newsletter.

To help you in seeing which items you may need to take action on a list is overleaf:

Actions:

- If there is any support that you need, or you want to discuss a concern please do not hesitate to come and see your child's Classteacher or Mrs Stokes and we will look at what we can do in school, what links we can give you to other services or advice, and whether a referral to MAST would be helpful for you
- Please come along to the fortnightly MAST coffee mornings/drop-ins or ask at the office for an appointment to be booked for you (next coffee morning 12th October at 9a.m. in Emmanuel)
- Please put your child's name in their school clothing
- Please book places for Kid's club at the office and put the payment (in an envelope) in the office post box
- If you would like to be a Nursery Parent Representative, please contact Mrs Stokes with your email address
- Please ensure that children do not ride bikes or scooters in the playground
- Please be considerate when you park your car; try parking a short distance from school and walking for the last part of your journey
- Please do not drive through the bus gate
- If you are interested in a Maths, English or Computer course, please telephone Denise Milner at Birley Community College, 0114 2392531, for more information or to book a place
- Please collect a form from the office to register your child for Nursery
- Please ensure that your child's dinner is ordered before 9:45a.m. (please note earlier time) by telephone if you are going to be late for nursery
- Please ensure that breakfast club bookings are made in advance to ensure you get a place. Give 24 hours notice to cancel a place or a charge will still be made. (This is particularly important when we are full and turning people away.)
- Check the school website for updates on current events (www.waterthorpeinfantschool.co.uk)
- Even if you have completed Parentview previously please do log your views again for the school year 2016/2017

Items for action

Events you are invited to this month:

Family Coffee mornings 12th October

These are held in Emmanuel Junior school every two weeks on Wednesday mornings. The next one is on 12th October. The Multi-Professional Support Team (MAST) run a drop-in at these events. There are a group of parents who regularly attend and they find it helpful to meet with other parents to share experiences and advice. The purpose of these events is also for families to have access to a MAST worker who may be able to give on-the-spot support with an issue or help them with a referral for further support. The MAST worker will be able to talk with you in a private room; an appointment can be made but is not necessary. Other services also sometimes attend these coffee mornings and run workshops on different areas such as healthy eating or sleeping difficulties. The MAST worker will also be in our playground from 8:30a.m. on the mornings of the drop-ins. Please ask Mrs Stokes if you would like an introduction to the worker.



MAST are a team of workers based at Shortbrook School. They include the school nursing team, parenting support trainers, Prevention workers for low level support, Intervention workers for more in-depth support, Attendance officers, a mental health nurse and Senior Learning Mentors who can advise people or come into school to work with a child or a group of children. MAST can also help you to link with other services such as housing, benefits or Domestic Abuse workers. A referral for support can be made through your GP, through the school or you can self-refer by ringing tel: 2053637. The school nursing team are available to give advice on areas such as concerns over a child's bedwetting and can check your child's vision and hearing and make referrals to the hospital if you are concerned. With the exception of the Attendance Officers all referrals are voluntary and are only made if you wish to receive support. To identify exactly what support you need the school may complete a Family Assessment Framework (FCAF) with you. This identifies where you need help and also what the strengths are within your family e.g. the network of support family members offer you.

- If there is any support that you need or you want to discuss a concern please do not hesitate to come and see your child's Classteacher or Mrs Stokes and we will look at what we can do in school, what links we can give you to other services or advice and whether a referral to MAST would be helpful for you
- Please come along to the fortnightly MAST coffee mornings/drop-ins or ask at the office for an appointment to be booked for you (next coffee morning 12th October at 9a.m. in Emmanuel)

Kid's Club

Thank you for putting Kid's Club payments in the post box near the office. Booking and contract forms are available from the office if you would like your child to start attending the After-school Kid's Club. The club provides care from the end of the school day up until 6p.m. If you want to book your child in for a session, and it is on the day of the booking, please make sure the office staff know so that they can check if there is a place available and then put your child's name on the list.

- Please book places for Kid's club at the office and put payment (in an envelope) in the office post box

Parent Representatives

Our class Parent Representatives are there to share information with you about what is happening in school. Reps receive a weekly update from school to share with other families. If you are not sure about something you can ask a Rep and they should find out the answer or point you in the right direction.



At our meeting Reps shared concerns that parents had highlighted. The key points raised were:

- Parents swearing in playground/near school when children present
- Problem of dog-dirt around school and bags discarded/hung on trees
- Problems around children crossing or people driving through the bus gate
- Children (usually older siblings) riding bikes in the playground

Our reps are as follow:

Nursery: Awaiting recruitment to post

Red Base: RJ ~ Emily Wilkinson (Ruby Mallender), RM ~ Rebecca Ford (Mia) and RB ~ Claire Knott (Imogen)

Blue Base: Y1A~ Laura Green (Oliver), Lucy Dundon (Isaac), Lauren Lancaster (Lillie Maher) & Vicky Fitzpatrick (Holly Jennings) Y1T ~ Nicola Stephenson (Harry)

Yellow Base: Lauren Lancaster (Sophie Maher) and Vicky Fitzpatrick (Ethan Jennings)

Green Base: Rebecca Ford (Daisy) and Joanne Hartley (Maisie)

Laura Green also runs the 'Friends of Waterthorpe' Facebook Page and this is a good source of information.

- If you would like to be a Nursery Parent Representative, please contact Mrs Stokes with your email address

Parking and driving near school

We understand that some families need to come to school by car but parking is very limited. Residents have complained about people parking on the grass, pavements and across drives. Please be considerate in your parking. If you park a short distance from school and walk for the remainder of the journey (park and walk) your child will be able to earn awards during 'Active Journeys to School Week'. Please do not drive through the bus gate; this is illegal and increases the risk to families crossing over the road outside school.



- Please be considerate when you park your car; try parking a short distance from school and walking for the last part of your journey
- Please do not drive through the bus gate

Family of Schools project ~ Educating Responsible Dog Owners

Across the Westfield Family of Schools (Westfield, Waterthorpe NI, Emmanuel J, Reignhead, Mosborough, Shortbrook, Halfway NI, Halfway J, Beighton NI and Brookhouse Juniors) we are running a project, supported by Amey, around improving our environment through educating dog owners to clear up after their dogs. The problem of dog fouling locally was identified through our parent consultation last year when 77% of parents (who completed the consultation across the 10 schools) stated that dog-dirt was an issue locally.

We have been working on this in assembly and a letter about the project and the poster/poetry competition has been sent home. We have had some great entries and these are displayed in the school entrance.

If any children would like to make posters or write poems at home we would very much welcome them. Please bring any entries to the school office and ensure that your child's name, age and class are clearly marked on the back. The closing date for competition entries these is 14th November.



- Please send posters and poems to the school office before 14th November 2016

Items for information:

Fire and Lock-down practice



Each term we have a Fire Practice where children/adults in school rehearse exiting the building quickly in the event of a fire. We also have a Lock-down practice. This is where a different bell is rung and children/adults in school practise going into locked classrooms, as they would do in the event of a threat to the school e.g. an unwanted intruder. We do both of these to ensure that we all know what to do in an emergency. They help us to identify and solve any problems that may occur. In our experience the children handle these events calmly and are not anxious or upset when the bells are rung.

It is also important that families have a plan at home for what to do if there was a fire, especially at night when you may get trapped upstairs. The Fire Service visit school periodically to talk to children about fire safety and plans at home in the event of a fire.

Every Child Matters Consultation

This annual survey has been taking place since 2006. Around 6500 children and young people from 69 schools took part in the last survey (2014/15). Our Y2 will be involved in the survey in October. The survey will be taking place on **Monday 17th October 2016**.

Our school finds the survey data very useful in helping us to identify priorities for development work.

Further information about the ECM Survey, including the summary report of the findings from last year can be found at www.sheffield.gov.uk/ecm

New School Meals Menu

After half term there will be a new school meal menu. A copy can be collected from the school entrance lobby and the menu is also available to view at any time on the school website:



www.waterthorpeinfantschool.co.uk/school-meal-menu

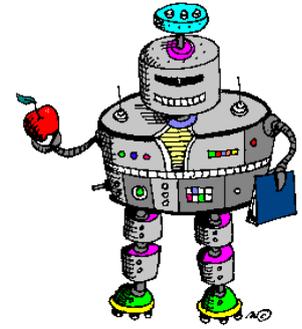
Sometimes children arrive late in school. We have to order all meals now by 9:45a.m. (please note earlier time) If a child arrives after this time, and the parent has not rung school prior to this to order a dinner, the kitchens may not be able to provide your child with the meal that they want.

- Please ensure that your child's dinner is ordered before 9:45a.m. (please note earlier time) by telephone if you are going to be late for school

Parent Governor

We have appointed a new Parent Governor. Emily Wilkinson has a daughter, Ruby, in Red Base who has just joined the school. Emily is a Business coach and she runs events and will hopefully help us with ideas about continuing to improve communication. She is due to go on maternity leave shortly and is looking forward to spending some of her time supporting the school through her new governor role. Emily has also become one of our Parent Reps for Red Base.

**Free Family Event in Half-term ~ THE IMAGINARIUM ~ Saturday 29th
October 10a.m. to 3p.m. at The Diamond, 32 Leavygreave Road,
Sheffield. S3 7RD**



Sheffield Hallam University are running a free family event with interactive activities aimed at celebrating Sheffield's past, present and future engineers. Activities include:

- Treasure Hunt
- Bubbling Experiments
- Rambling Robots
- Cracking Chocolate
- Venture into Space with Suzie and Ricky

For further information contact Angela Bairstow on 0114 [2222161](tel:01142222161)/a.bairstow@sheffield.ac.uk or just come along on the day.

Computer, English and Maths classes for adult learners

We have a computer class for adults on Friday mornings between 9:15a.m. and 11:15a.m. The class caters for all levels and the trainer Denise will help to identify a programme of study for each individual. The cost of the computer course is £10 for 10 weeks if there is evidence of a means tested benefit, £60 if not.



Maths and English classes are free but take place at Frecheville, in venues on the 120 bus or tram route.

- **If you are interested in a Maths, English or Computer course, please telephone Denise Milner at Birley Community College, 0114 2392531, for more information or to book a place**

2016/17 Short Break Grant Programme: If you attend meetings at school for your child's special needs you should be eligible for this grant.

The Short Break Grant Programme provides a one-off payment of up to a maximum of £400 per family, to help parents / carers of children and young people with special needs or disabilities to have a short break from their caring responsibilities (e.g. gym membership, day trips, contribution to a holiday, cinema tickets, etc.). The break is intended for parent carers who need support to be able to continue to care for their child or young person at home, as well as to allow them to do so more effectively.

Applications are accepted from parents or carers who have a disabled child aged 0-19, where the parent / carer is a resident of Sheffield and where the Local Authority has a responsibility for the child / young person (e.g. education) and who meet the criteria in the guidance notes / application form.

If you are a parent or carer of a child with special needs or a disabled child or young person, you are now able to apply for a Short Break Grant for the year 2016/17.

Received a grant before:

If you received a grant last year, you will automatically receive an application form or you can download the form and the guidance notes on the website. Please ensure you read the guidance notes before filling in the form.

Not received a grant before

You can download an application form and the guidance notes on the website.

The website link is:

<https://www.sheffield.gov.uk/caresupport/childfam/children-disabilities/short-breaks/grant.html>

Sports Update:

10 children from Y2 attended the Hallam FM Network games at the Institute of Sport on 21st September. Our school was competing against children of all ages from Primary schools across Sheffield. We came joint 16th out of 35 schools.



Children in Blue, Yellow and Green Base have been working with a sports coach, Richard on Tuesdays developing their co-ordination and control skills. Richard has also been running the after-school badminton club.

Arts Update:

Children in Blue, Yellow and Green Base have been working with a singing teacher, Laura on Thursdays developing their singing and music knowledge and skills. Laura has been working in school with us for the last two years and she has helped to improve the quality of singing through school. The autumn term sessions have been funded by money raised at the Family Picnic.



Laura is involved in the Sheffield Festival choir and is trying to encourage children to become new members. A letter about this is attached to the newsletter and further information can be found by clicking the link below:

<http://sheffieldmusichub.org/sing-and-play/music-hub-festival-choir>

'STANDING' NEWS ITEMS (These are things that are included in every newsletter for your reference)

Registering for Nursery

We have a simple form for parents to fill in to register children for our Nursery. Please do this early, however old your baby or toddler is now, as it allows us to plan for future places if we know how many children to expect in the future.

- Please collect a form from the office to register your child for Nursery

Nursery Lunches:

Meal choices: Nursery children can have the main set meal only and are not able to switch or choose between the daily meal choices/jacket potatoes. A vegetarian option can be arranged by prior agreement with the kitchens. The cost of a lunch in Nursery is £1.75 per day.

Absences: Parents of children attending lunch and the afternoon nursery session need to cancel their child's meal before 9:45am, if they are going to be absent, or will have to pay for the ordered meal. Where 'Afternoon' children have been absent from nursery and they wish to have a school meal on their first returning day, parents must ring school to let us know they are returning so that we can order their child's meal before the 9:45am. deadline.

Medication in School

With a few exceptions, we are able to administer medication in school. Parents must fill in a medicine form and label medicine clearly with your child's name.



We are finding that at times we have a large number of children requiring medication and we often have requests to administer this at different times during the day. As you can imagine this can be quite difficult when there are lots of other demands on the time of the school staff. To help us make this process as quick and simple as possible, ensuring that we don't miss anyone, we will administer all medicines at a single point at lunchtime. This doesn't apply when children are on a special care plan for their medication.

Please can we remind you that we can only administer medication for a maximum of 1 week. After this point we will return your medicine to you and if further doses are required you will need to come to the school office.

Pierced ears

Children are only permitted to wear stud earrings in nursery. No other jewellery is permitted.



Food Bank

In partnership with volunteers from Sheffield University and the Salvation Army, St Mark's church have launched a Food Bank for the S20 area.



The S20 Information Station (in the old Westfield TARA building) offers a relaxed environment and it is open on Mondays 1pm to 3pm. They also have a housing officer and Citizen's Advice Worker on hand to offer support.

We have planned dates for foodbank collections at schools across the Westfield Family. We are able to refer any families who would like a Food gift.

School Website

Please visit our website at www.waterthorpeinfantschool.co.uk

Please check the 'News Update' tab on our website. We also have a translator on the site so that families are able to select the language they wish to view the website.

- Check the school website for updates on current events (www.waterthorpeinfantschool.co.uk)

Safeguarding Contact Numbers

Ensuring that children are safe is a responsibility for everyone. There have been many incidents over the years where children have come to harm and neighbours or local people have said that they were concerned but didn't take action or know what to do. To help you if you are concerned about a child there are some numbers below that can be used to report concerns. If you do this please try to provide as much information as possible. Calls may be anonymous.

- Sheffield Safeguarding team: 0114 2734855
- NSPCC: 0808 800 5000 or email help@nspcc.org.uk

When school staff have concerns about a child they inform the Designated Safeguarding Lead (Mrs Helen Stokes) or the Deputy (Mrs Caryn Moffatt). In most cases a member of staff speaks to the parent about the concern. We may ring the safeguarding team first to ask for advice about this. There are some concerns where we have to refer to Social Care. Please be aware that this is our professional responsibility and we always put children's well-being first.

When an incident of domestic abuse has taken place in a family we are notified by the safeguarding team at MAST (Multi-Agency Support Team). We may be able to support families who are suffering from domestic abuse and signpost or refer for support. It is also helpful to understand what may be happening in the life of a child outside school so that we can be supportive of any changes in behaviour.

It is really helpful for parents and families to keep the school informed about anything that may have an impact on their children.

Parentmail

If you would like any of your child's other carers to be included in Parentmail emails and to receive the newsletters electronically please can you let us have their name and email address.

We need your opinion...!



Parent view is one of the ways OFSTED and school collect views about a variety of different aspects of school life. The website you need is:

www.parentview.ofsted.gov.uk.

- Even if you have completed Parentview previously please do log your views again for the school year 2016/2017

Recycling:

Takeback Ltd for Schools

We have recently registered with a recycling scheme to promote and encourage the recycling of used mobile phones, laser toner and inkjet cartridges. Please help us to promote recycling and also raise money for our school by bringing in any of the above used items. A box will be available in our reception for you to put your empty cartridges.



Clothing and textiles

Please use our red recycling bin in the playground for used clothes, shoes and textiles.

Tesco School Uniform

Our uniform is as follows. Please note that it is **Navy Blue (not royal blue)**

Navy Blue, Red or Grey sweatshirts or cardigans

Navy Blue, Red or White polo shirts, t-shirts, shirts or roll necks

Navy Blue, Black or Grey trousers, skirts, pinafores, jogging bottoms and shorts

Red and White/Blue and White checked or striped dresses

Uniform does not need to have the school logo on.



The Tesco website is available for uniform orders. You can access this through the following website link:

<http://www.clothingattesco.com/sheffield/waterthorpe-nursery-infant-school/inv/107064>

Click on the 'Back to School' tab and then 'embroidered uniforms'. Then enter our school postcode (S207JU).

F&F school uniform online has moved to the Tesco direct website. You'll still be able to shop for school uniform and our Uniform Embroidery Service, but you'll now find them alongside the full online range of non-food products from Tesco. They hope you'll find this much more convenient.

If you don't have an account registered with Tesco Direct then all you need to do is register a new account with Tesco direct to keep shopping for uniform. F&F orders will be subject to the same delivery charges as Tesco Direct.

The school receives a 5% commission for any uniform sold. Any queries please do not hesitate to pop into the school office to discuss. Mrs Jones who works on Thursdays is our member of staff responsible for uniform. Leaflets about uniform from Tesco or School Trends are available in the entrance area.

We do still have a small amount of uniform stock in school and uniform is also available by visiting the School Trends shop.

Westfield Family of Schools



This can be found at www.westfieldfamily.org. There is lots of useful information on the website and links to each school's individual website. Please have a look. There is a link on our school website to the Family of Schools website.

Breakfast Club (Ofsted Number for use with Tax credits: 107064)

We offer childcare at our breakfast club from 7:55a.m. This includes a nutritional breakfast and a range of activities. The price of this is £3.50 per day. Children from nursery or school may attend; places must be booked in advance. 24 hours notice must be given for cancellations, unless due to pupil illness, or you will be charged.



It is important to note that tax credits can be used to claim back up to 85% of the cost of childcare. Parents can also use childcare vouchers if their employer uses this scheme. Fees for childcare are then tax free to the employee. Please enquire at the school office if you would like to set up payment using childcare vouchers through your workplace.

- Please ensure that breakfast club bookings are made in advance to ensure you get a place. Give 24 hours notice to cancel a place or a charge will still be made. (This is particularly important when we are full and turning people away.)

Kid's Club (Ofsted Number for use with Tax credits: 300838)

A list of activities and dates of when things are happening in Kid's Club is attached. Please take a look and see if there is any day that your child might like to attend.

Please note that the school office no longer take payments for Kid's Club You must either pay Sue Moore at Kid's club or put your money in a clearly labelled envelope in the post box just inside the Infant School entrance. Sue will check the box each morning. A receipt may be collected from Sue at the club. Bookings can be made at the school office.

If you would like to book places for Kid's Club after-school childcare:

- All parents must sign an agreement
- A booking contract is available to commit to a certain number of sessions per week/per month
- For bookings on a booking contract the fee per session will be £8.50
- For occasional bookings without a contract the fee per session will be £9
- Bookings must be paid for 7 days in advance or when making the booking (If an emergency booking is made, on the day of the booking, payment must be made on collection of your child)
- In order for a refund to be received, for cancelled bookings, 7 days' notice must be given
- If children are ill and miss their session, half the fee is still payable

It is important to note that tax credits can be used to claim back up to 85% of the cost of childcare. Parents can also use childcare vouchers if their employer uses this scheme. Fees for childcare are then tax free to the employee. Please enquire at the school office if you would like to set up payment using childcare vouchers through your workplace.

- Please complete a Kid's Club Contract if planning to use the club
- Please complete a new booking contract if you would like to use the club on a regular basis in the school year 2016/2017
- Please book Kid's Club sessions through the school office
- Please put payments for Kid's Club in an envelope and put in the office post box or pay Sue at the club

Stepping Stones Playgroup ~ Places for 2 year old children: Mondays, Tuesdays and Thursdays

The Stepping Stones Playgroup, that runs in the community rooms, has places for children over 2 years old on Monday, Tuesday and, newly added, Thursday mornings 9a.m. to 11:30a.m. The cost is currently £9.25 per session, which includes a snack. If you would like more information, or to apply for a place, please call Diana on 0780 1349756 or Angela on 07787 518778. Stepping Stones are able to take children on the free 2 year FEL (Free Early Learning) places.

Note: Where families are not able to access their full 15 hours in Waterthorpe Nursery we can link with Stepping Stones to provide your child's free hours until spaces become available in Nursery.

Information about free places for 2 year olds can be found following this link:

<https://www.sheffield.gov.uk/education/information-for-parentscarers/care-support/childcare/parents/earlylearning/2-year-early-learning.html>

Diana and Angela, who run playgroup, also run a toddler group in the church on Wednesday afternoons between 1pm and 3pm. Everyone is welcome to come along for a play and a chat.

Waterthorpe Toddlers

Toddlers is held in the Community Rooms on Tuesday and Wednesday mornings between 9am and 11am. All parents and children aged 0 to 4 years are welcome to come along.



Payments at the office



The office can be very busy first thing in the morning. To avoid having to wait in a queue you may put payments in the black letter box on the wall near the main door. Please ensure all payments are in an envelope clearly labelled with child's name, class and what payment is for.

Attached to this Newsletter:

- Diary dates 2016~2017

Diary Dates 2016 ~ 2017

October	21 st	Break up for Half term at end of today
	31 st	INSET Day ~ School closed to children
November	1 st	Return to school
	18 th	Children in Need Day No Merit & Birthday Assembly

December	7 th	Christmas Dinner day
	15 th	Party Day
	15 th	6p.m. Carol Singing at Crystal Peaks
	16 th	Nursery Nativity in church 9:30a.m.
	16 th	Children can wear Christmas jumpers if they wish Break up for Christmas at end of today
January	3 rd	Return to school
	13 th	Food Drive Friday
February	7 th	National E-Safety Day
	17 th	Break up for half term at the end of today
	27 th	Return to school
March	2 nd	World Book Day
April	6 th	Easter Bonnet Day
	6 th	Family of Schools Celebration Event 5:30p.m. Westfield School
	6 th	Break up for Easter at the end of today
	7 th	INSET DAY School closed to children
	24 th	Return to school
May	1 st	May Day Bank Holiday
	5 th	Food Drive Friday
	18 th	Sponsored Bounce/Obstacle Day
	25 th	Class photos
	26 th	Break up for Half term at end of today
June	5 th	INSET DAY School closed to children
	6 th	Return to school
July	10 th	Nursery Consultation Day ~ Nursery closed to children
	21 st	Break up for Summer at end of today