

# School Newsletter 6

## February 2017

[www.waterthorpeinfantschool.co.uk](http://www.waterthorpeinfantschool.co.uk)



Dear parents, carers and families

We hope that everyone has enjoyed our events in school this half term. We appreciate your support with dressing up on our Space day, which all the children enjoyed. Our topics begin with an event to engage the children and this usually involves an element of drama. This half term, in Key Stage 1, we had an alien crash landing and we did explain to the children that it was 'make-believe'. We will however do some more work with the children around how we use drama for 'suspended disbelief' as we know that one or two were worried about the alien landing and thought it was real. You can help at home by talking to children about what is 'make-belief' and what is real.

We have continued to have a lot of illness amongst staff and children this half term and we appreciate the efforts that everyone has had to come to school when not feeling 100%. Hopefully things will improve as we move towards spring.

Please regularly visit our website at [www.waterthorpeinfantschool.co.uk](http://www.waterthorpeinfantschool.co.uk) to find out about events in school. The 'News Update' tab is changed weekly. Your comments, as always, are welcomed and I would be happy to see you at any time if you want to catch me in the playground or call in at the office to make an appointment. If you do have any concerns or worries please have a word with your child's teacher as I know that they will do their best to help and to put your mind at rest.

**Helen Stokes (Headteacher).**

### Senior leadership team



Mrs Helen  
Stokes  
Headteacher



Mrs Caryn  
Moffatt  
Foundation



Mrs Shelly  
Appleby  
Key Stage 1



Mrs Michelle  
Taylor  
Special Needs

**This is the [School](#) version of the February Newsletter.**

F2: Red Base, Y1: Blue Base & Y2: Yellow and Green Base

To help you in seeing which items, you may need to take action on, a list is below:

**Actions:**

- Visit our website for e-safety advice for families:  
<http://www.waterthorpeinfantschool.co.uk/computing-and-e-safety/>
- Visit our website for e-safety activities for children:  
<http://www.waterthorpeinfantschool.co.uk/e-safety/>
- Please return the attached slip to let us know that you will be attending the Maths Family workshop on 9<sup>th</sup> February at 9:10a.m.
- To purchase Valentine's Day disco tickets please complete the slip at the end of the newsletter and return it to the school office with £3 payment in an envelope
- If you would like any advice or support, please come to the office between 8:45a.m. and 10a.m. on 15<sup>th</sup> February and we will take you to the MAST worker
- Blue Base Families with children in Mrs Appleby's class are invited to the class assembly on 16<sup>th</sup> February at 9:15a.m.
- Blue Base Families with children in Mrs Taylor's and Mrs Wynne's class are invited to the class assembly on 2<sup>nd</sup> March at 9:15a.m.
- Please complete the slip at the end of the newsletter to let us know if you are coming to our Family ECO workshop on Friday 17<sup>th</sup> February (No merit and birthday assembly in this week)
- Please return form at end of newsletter to register your interest in a place for your child in Nursery and to let us know how many free hours you will need
- Please pay £5.10 for milk next half term (cheques should be made out to SCC)
- Bring your scooter to school on Fridays for scooter skills practise at playtimes from 17<sup>th</sup> February
- Park your car in Crystal Peaks carpark and walk along the footpaths to school
- Visit our website to look at our travel plan activities (local walks, policy, road safety booklets)
- If you would like a Lexia log-in for your child please return the slip at the end of the newsletter
- Please ensure that children read with you at home at least three times a week
- If you would like to volunteer to listen to readers in school, please speak to your child's class teacher (A criminal records check will need to be completed.)
- If your child would like to enter the Royal Mail 'Design a Christmas Stamp' competition, please collect an entry form from the office and return it to school by 10<sup>th</sup> March 2017
- If you receive a letter inviting you to an attendance meeting in school, please ensure you attend or contact the office to change the appointment to a time when you are available

## Items for action

### EVENTS COMING UP:

#### **National Safer Internet Day Tuesday 7<sup>th</sup> February**

We teach children how to keep safe throughout the year. An important part of this is keeping safe when using the internet and electronic communications. This has become increasingly important as technologies move on. Children are exposed to risks at a much younger age through use of the internet in many ways that we often do not even think of. It is important that we teach children in school and at home how to minimise those risks and what to do if something makes them feel worried.



On 7<sup>th</sup> February we will focus on E-safety with the children.

- Visit our website for e-safety advice for families:  
<http://www.waterthorpeinfantschool.co.uk/computing-and-e-safety/>
- Visit our website for e-safety activities for children:  
<http://www.waterthorpeinfantschool.co.uk/e-safety/>

#### **Maths Family Workshop Thursday 9<sup>th</sup> February 9:10a.m. to 10:10 a.m.**



Please join us for our Maths Family Workshop on Thursday 9<sup>th</sup> February. **This workshop is for families of children in school (Red, Blue, Yellow and Green bases).** Please bring your children to the workshop with you. Younger sisters and brothers are welcome to come along and join in too.

At the workshop you will find out how we teach Maths in school and you will be able to take part in some fun activities with your child. You will be given a booklet that tells you about Maths at Waterthorpe. The workshop will last for approximately 1 hour.

- Please return the attached slip to let us know that you will be attending the Maths Family workshop on 9<sup>th</sup> February at 9:10a.m.

#### **Valentine Day Disco Tuesday 14<sup>th</sup> February 3:15p.m. to 4:45p.m.**



On Tuesday 14<sup>th</sup> February we are holding a Valentine Disco for the children. The price of this is £3 per child, payable at the school office. The price of tickets for children going to Kid's club on this night are reduced at £1. The ticket price includes drinks and crisps.

All the children going to the disco will stay in their classes at the end of the day and be taken into the hall by their teacher. A member of staff will take the children back to their base, at the end of the disco, for parents/carers to collect. Kid's Club children will be collected by club staff.

On the day of the disco children may come to school in their party clothes. (This will be easier for them rather than getting changed at the end of the day.)

There will be no Film Club on 14<sup>th</sup> February. Any money already paid for Film Club will be carried over to next half term.

- To purchase Valentine's Day disco tickets please complete the slip at the end of the newsletter and return it to the school office with £3 payment in an envelope

### **MAST Coffee Morning/drop-in Wednesday 15<sup>th</sup> February**

The next drop-in is on Wednesday 15<sup>th</sup> February. If you would like to book an appointment with a support worker, please call at the office and we will arrange it for you. Alternatively, Mrs Stokes can introduce you to the worker or you can go to either Waterthorpe or Emmanuel School Office and you will be taken to a worker/the coffee morning.



- If you would like any advice or support, please come to the office between 8:45a.m. and 10a.m. on 15<sup>th</sup> February and we will take you to the MAST worker

### **Mrs Appleby's Blue Base class Assembly 16<sup>th</sup> February 9:15a.m.**

Parents and families of children in Mrs Appleby's class in Blue Base are invited to join us for their class assembly on Thursday 16<sup>th</sup> February at 9:15a.m. in the school hall. The children will share some of the work that they have been doing and the assembly will last approximately 30 minutes.

We have split Blue Base assemblies to ensure that all the children are able to contribute without the assembly being too long. **Mrs Taylor's/Mrs Wynne's class assembly will now be on 2<sup>nd</sup> March at 9:15a.m.**

- Blue Base Families with children in Mrs Appleby's class are invited to the class assembly on 16<sup>th</sup> February at 9:15a.m.
- Blue Base Families with children in Mrs Taylor's and Mrs Wynne's class are invited to the class assembly on 2<sup>nd</sup> March at 9:15a.m.

### **ECO Family Workshop Friday 17<sup>th</sup> February 9:10a.m.**



Mrs Marriott and our School Council are very active in promoting ECO activities through school. The school holds the Green Flag for our ECO work. We would very much like to share what we are doing in school to help teach children how to look after their environment. At our workshop you will have the opportunity to work with your child on ECO activities. We hope that you will be able to join us.

- Please complete the slip at the end of the newsletter to let us know if you are coming to our Family ECO workshop on Friday 17<sup>th</sup> February (No merit and birthday assembly in this week)

### **Registering for Nursery and the new 30-hour offer**

From September 2017 some families will be eligible for 30 hours in Nursery at no cost. In September we will be able to offer these children 28 hours over 4 days in Nursery (8:30a.m. to 3:30p.m.). The additional 2 hours, to make this



up to 30 hours, may be taken through access to an after-school childcare place at Kid's Club one day per week.

In order to provide 30 hours' free childcare for working parents we will need to re-organise our Nursery hours. If you have a child due to start Nursery in the next two years, please help us with planning by returning the form at the end of the newsletter.

- Please return form at end of newsletter to register your interest in a place for your child in Nursery and to let us know how many free hours you will need

### Milk Payments up to Easter 2017



The cost of milk for the next half term, commencing 27<sup>th</sup> February to 6<sup>th</sup> April, is £5.10. Please send money to the office, in a clearly marked envelope. Cheques should be made payable to Sheffield City Council (SCC).

Free milk will continue to be provided to all children under the age of five or to those children who are in receipt of income based free School Meals/FSM.

- Please pay £5.10 for milk next half term (cheques should be made out to SCC)

### Travel Plan Update

Our school Travel Plan is an important part of our work in school in helping to promote a sustainable and safe future for all our children. We would like to share the following updates on our Travel Plan activities:



- Every Friday from 17<sup>th</sup> February: Lunchtime and afternoon 'Reward time' play ~ practise your scooter skills in our playground (one playground set aside for supervised scooter skills practise ~ children to bring their own scooters)
- March 20<sup>th</sup> to March 31<sup>st</sup> participation in the National 'Big Pedal'
- Wednesday 22<sup>nd</sup> March 'Bling Your Bike' Day with prizes for best decorated bikes
- Friday 24<sup>th</sup> March Free Family breakfast for all our cyclists, scooters and active travel families 8:15a.m. in school hall
- Thursday 4<sup>th</sup> May Cycle skills training day for children
- Thursday 11<sup>th</sup> May Scooter skills training day for children
- School Council to work with Emmanuel School Council and parent governors to plan for ways to improve travel and transport around the school
- Crystal Peaks have given us permission to use their carpark for 'Park and Stride'
- Training for children in safety around large vehicles (linked to parent concerns about walking up the school drive when lorries are using it) provided by GIST ~ drivers visit schools to teach children about safety around large vehicles
- Find out what we are doing with our Travel Plan on our website:
  - See our Travel policy: <http://www.watertorpeinfantschool.co.uk/travel-plan/>

- Use our Kerbcraft Booklets to help children with road safety skills:  
<http://www.waterthorpeinfantschool.co.uk/kerbraft-pupil-road-safety-skills/>
  - Click on the links for the Change4Life website  
<http://www.waterthorpeinfantschool.co.uk/change4life/>
  - Use local walking maps to take some short walks around the local area:  
<http://www.waterthorpeinfantschool.co.uk/local-walking-maps/>
- Bring your scooter to school on Fridays for scooter skills practise at playtimes from 17<sup>th</sup> February
  - Park your car in Crystal Peaks carpark and walk along the footpaths to school
  - Visit our website to look at our travel plan activities (local walks, policy, road safety booklets)

### Royal Mail Design a Christmas Stamp Competition

Royal Mail are running a competition for children to design a stamp for Christmas 2017. The closing date for this is 17<sup>th</sup> March 2017. Prizes for winning stamps are up to £1000!

If you would like your child to have a go at designing a Christmas stamp please collect an entry form from the school office or give us a ring and we will send one home with your child. All entries must be returned to school by 10<sup>th</sup> March to allow us time to send them in for the closing date.

- If your child would like to enter the Royal Mail 'Design a Christmas Stamp' competition, please collect an entry form from the office and return it to school by 10<sup>th</sup> March 2017

### Absence/Attendance Update

Well done to all our children who had attendance above 95% last half term. Certificates and stickers were given out in assembly and all names were entered into our half termly prize draw. The winners were Elliot Fields and Maisey Hessey



Each half term I meet with the Local Authority Attendance Officer and we look at the attendance of all children. Where it is under 90% it is classed as Persistent absence (PA) and any absences become unauthorised without medical evidence. Taking a holiday often brings children under 90% and puts them in this group. The attendance of every child with attendance under 90% is closely monitored by the Local Authority.

I have been asked to meet with any parents who have children with attendance under 90% if there have been further absences since the PA letter was sent out at the end of last half term. If you are invited to a meeting, please ensure you attend as the LA are stepping up on issuing fines to families where children have persistent absence.

If children have coughs and colds, please continue to send them to school. We will happily give them any medicine you bring in. If we find they are too ill to be in school, we will ring you. A list of illnesses, and how much time children need to be off school, is on our website:

<http://www.waterthorpeinfantschool.co.uk/medical-information-for-parents/>

- If you receive a letter inviting you to an attendance meeting in school, please ensure you attend or contact the office to change the appointment to a time when you are available

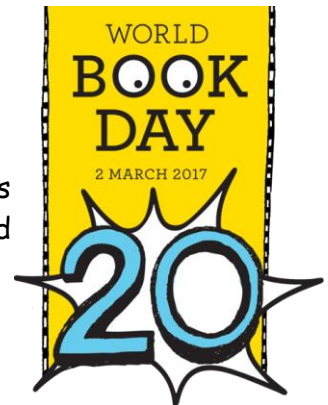
## Items for information:

### World Book Day 2<sup>nd</sup> March: Book vouchers

A £1 book token will be sent out to all children in school.

When you get your book token, all you need to do is to take it to WHSmiths or Waterstones and swap it for one of the TEN (exclusive, new and completely free) World Book Day books!

Or, if you'd prefer, you can use your book token to get £1 off any full price book instead! If you'd rather get an audio book, that's fine too! It's your choice, just as long as the book or audio book costs at least £2.99. Then all YOU have to do is take your book home and enjoy it.



The World Book Day book tokens are valid from Monday 27 February–Sunday 26 March 2017.

The ten free books are: Peppa Loves World Book Day, Everyone Loves underpants, Princess Mirror-Bell, The Famous Five - Good Old Timmy, Where's Wally? The Fantastic Journey, Horrid Henry Fact Files, Butterfly Beach, Blob, Island and David Walliams World Book Day Book.

### Parking



Our School Council children are meeting to discuss issues of parking around school. Please try to be considerate of our neighbours and of families travelling to school. We ask that you try to park away from the school (Crystal Peaks have offered their carpark for us to use for families to 'Park and Stride'.) Please can we ask drivers not to park on pavements or grass verges and to avoid stopping on the zig-zag lines to drop children off.

We know it is difficult parking and driving around school and that we have very limited parking spaces available. If you do drive to school, please be careful when reversing in the carpark and in the bus lane or side roads as children are not always aware of when a car is going to move backwards. We teach about 'reversing lights' on cars and what they mean in Kerbcraft and this would be something for you to teach children about at home. Thank you.

### Staffing update



As you may be aware Mrs Robertson has been absent from work due to illness since April 2016. She has now taken the decision to have a change of career and she will be leaving our teaching team at Waterthorpe to explore new challenges. We would like to thank Mrs Robertson for the many years of great work she has contributed to our school. I know that she has had a positive influence on many children and supported a range of families since she came to work here in 2001. We would all like to wish her all the best in her future.

## Changes to Nursery hours

Any changes to Nursery sessions cannot be done mid-term, except in an emergency. If you do feel that you would like to change any of your sessions, then it is important that you speak to your Nursery Key Worker as soon as possible so that they can discuss with you whether this would be possible at the beginning of the next term.



## Message from our new Church Minister

You may have seen or met Gill Brown at one of our recent events. She has been regularly coming into school to support our activities and join in with events. Gill has asked us to share this message with you:



*"Before I retired from full time church and community ministry in 2013 and moved to this lovely part of Sheffield, I lived and worked in West Yorkshire through 3 churches and local communities based in Castleford, Knottingley and Brotherton. As well as the privilege of providing regular church services, christenings, weddings and funerals (which I can still offer) and visiting folk at home when they were struggling through poor health or distress, I was VERY involved in working with a number of children and teenagers; a few linked to the church but mostly young friends I made through our local communities.*

*Emmanuel Church recently obtained funding for me to work 15 hours a week to develop support and activities with local children, teenagers and their families AND to get involved in our excellent Juniors and Infant/Nursery Schools to see if there is any way I can serve and support them too and gradually get to know the children and hopefully their families too. My contact telephone numbers in case I can ever be of support to YOU are - 0114 - 2480559 and 07746041705. Gill Brown"*

## Rules on collecting children from school



We follow Safeguarding guidelines about the age that brothers and sisters should be to collect younger children from school. These are published in our prospectus. 14 years old is the minimum age for a person to be able to collect a younger child in Key Stage 1 (Blue, Yellow and Green Bases). This may only be done with a written letter from the parent if the older child is not yet 16. For children in the Foundation Stage the person collecting the child must be over 16 years old.

## School term dates and holidays

We have agreed our term dates and holidays for 2017 ~ 2018 with Emmanuel Academy. These include the days that both schools will be closed for teacher training. Copies of these are available on the website and in the entrance lobby. A copy is attached to this newsletter for your information.



- Please try to book any holidays within the dates when school is closed



## Nasal Flu Vaccination

We had an excellent uptake of the recent nasal flu vaccination offered in school to children in Key Stage One. 71% of children were vaccinated in school against flu. The vaccinations went very smoothly, without any distress to the children, and I hope that this has helped to reduce incidents of flu within our school community.



## Family of Schools Communication Consultation

The consultation is now closed. We will share the outcomes with you in our next newsletter.



Don't forget to visit the Westfield Family of Schools website for information about what is happening in our schools. The website also shares a lot of information and guidance about Special Educational Needs and Disabilities. The website address is <http://www.westfieldfamily.org/>

## Food Drive Friday January

Thank you for your gifts of food. These have all been collected for the local foodbank.



**The S20 Information Station** (in the old Westfield TARA building) offers a relaxed environment and it is open on Mondays 1pm to 3pm. They also have a housing officer and Citizen's Advice Worker on hand to offer support.

We are able to refer any families who would like a Food gift or need help with heating bills. Alternatively, families may self-refer by going to the S20 Information Station on a Monday afternoon.

## Alien Day and Histrionics walk to school and show January 2017

Thank you for your support with this event. It was lovely to see all the aliens and space people around school and we all enjoyed the show and the great acting from Ruby and Izaak!

This event was provided as a prize by the Local Authority for the increase in the numbers of families walking, cycling and scooting to school during our 10-day Active Travel event in October. Our next event will be in June 2017.



## English Family Workshop January 2017

Thank you to those of you who joined us for our workshop on reading. 11% of children in school were represented at the event. Unfortunately Mrs Appleby, English subject leader, was ill so a big thank you to Mrs Taylor for stepping in and running the event. We received lots of helpful feedback:



- *"It helps to understand how to help children the right way in which they are now taught in school. Thank you."*

- *"Helpful information."*
- *"Useful information provided. It would be helpful if the teacher could provide some examples of tests which the kids should pass."*
- *"I found it really useful for other ways to learn with my son."*
- *"I love these workshops. It's great to spend time with my children in school. Thanks."*
- *"I picked up some good ideas to help my children with their reading and comprehension."*
- *"Very good. I enjoyed it very much."*
- *"Thank you. Really useful in preparing for next steps, and knowing what my child is working on."*
- *"Really enjoyed this morning. It gave me a good insight into what I could be doing more to help my son with his reading and phonics."*
- *"My daughter really enjoyed the workshop. Thanks."*
- *"Really good ideas and points to do at home."*
- *"Gave a good insight into reading with children and ideas of how to expand on reading and understanding."*

Please visit our website for ideas of ways that you can support your child with reading. (Parents and curriculum tabs). On the Pupils tab you will also find a link to Oxford Owls. This is an excellent support to help children with reading. The Lexia link allows children to practise phonic skills. To access this you will need to contact school for a log-in.

Many families recently purchased the study workbooks from school. These will help give ideas on questions the children will come across when they are tested in Year Two. Later in the term we will be sending home some practise papers for Y2 children to work on.

- **If you would like a Lexia log-in for your child please return the slip at the end of the newsletter**

### **Every Child Matters Consultation**

Following on from the information shared in our last newsletter, about the importance of children practising their reading, we now have a group of dedicated parents who have agreed to come into school and listen to children read for us. This practise is really important and is something that the consultation with children identified as an area for improvement outside school. Thank you to these parents who have volunteered their time. If you would like to be a Reading Volunteer please speak to your child's classteacher or to Mrs Appleby.



Parents/carers may get reminder notes home when children have not been practising. This is to encourage children to read at home. Please help your child to be the best reader that they can as this underpins their progress across the curriculum.

- **Please ensure that children read with you at home at least three times a week**
- **If you would like to volunteer to listen to readers in school, please speak to your child's class teacher (A criminal records check will need to be completed.)**

## 'STANDING' NEWS ITEMS (Included in every newsletter for reference)

### School Meals

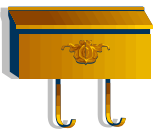
School meals are free for all children in Infant schools. (Children in Nursery still have to pay for meals) This means that your child will be able to choose a hot dinner, potato or grab bag from the menu free of charge. Please ensure that children know what they are choosing each day when the teacher completes the dinner register.



**Changes to Income Based free School Meals (FSM) :** From January 2017 the Local Authority are automatically enrolling pupils on Income based FSM if their families are in receipt of Housing benefit. These families will be offered the opportunity of opting out of the scheme. Please do not opt out as the school receives considerable funding for all children who are in receipt of FSM. Thank you.

**(If meals are not ordered before 9:45a.m. each day the kitchens are unable to provide your child with a meal.)** It is therefore important for you to let us know if your child is going to be late for school.

### Payments at the office



The office can be very busy first thing in the morning. Our new system, since September 2016 is to ask for all payments to be placed in the black letter box on the wall near the main door. This seems to be working well and is making the job of the office staff, in managing payments, much easier and more effective. Receipts and change are then sent home at the end of the day. Please retain receipts as proof of payment. Thank you to everyone who has been using the post box.

- Please post all payments in the black letterbox in the entrance. Ensure that all payments are in an envelope clearly labelled with child's name, class and what payment is for

### Attendance

If your child is ill, please contact the school before 9a.m. on the morning of any absence. It is really helpful if you ring early on as it saves us having to check why they are not in school.



**Late arrivals:** We have had a number of children arriving late to school in the mornings. This is very disruptive, both for the child arriving late and for the other children and staff in school. Please try to get all children into school before registration starts at 9a.m. If you are having a problem getting your child to school on time, please speak to Mrs Stokes so support can be explored.

### Nursery Lunches:

**Meal choices:** Nursery children can have the main set meal only and are not able to switch or choose between the daily meal choices/jacket potatoes. A vegetarian option can be arranged by prior agreement with the kitchens. The cost of a lunch in Nursery is £1.75 per day.

**Absences:** Parents of children attending lunch and the afternoon nursery session need to cancel their child's meal before 9:45am, if they are going to be absent, or will have to pay for the ordered meal. Where 'Afternoon' children have been absent from nursery and they wish to have a school meal on their first returning day, parents must ring school to let us know they are returning so that we can order their child's meal before the 9:45am. deadline.

## Parent Representatives

Our class Parent Representatives are there to share information with you about what is happening in school. Reps receive a weekly update from school to share with other families. If you are not sure about something you can ask a Rep and they should find out the answer or point you in the right direction.



Our reps are as follows:

Nursery: Mick Barker (Laney Downes)

Red Base: RJ ~ Emily Wilkinson (Ruby Mallender), RM ~ Rebecca Ford (Mia) and RB ~ Claire Knott (Imogen)

Blue Base: Y1A~ Laura Green (Oliver), Lucy Dundon (Isaac), Lauren Lancaster (Lillie Maher) & Vicky Fitzpatrick (Holly Jennings) Y1T ~ Nicola Stephenson (Harry)

Yellow Base: Lauren Lancaster (Sophie Maher), Vicky Fitzpatrick (Ethan Jennings) and Sara Shaw (Alfie Shaw)

Green Base: Rebecca Ford (Daisy) and Joanne Hartley (Maisie)

Laura Green also runs the 'Friends of Waterthorpe' Facebook Page and this is a good source of information.

## Assembly reminders



Parents/carers and family members are welcome to join us for our merit and birthday assemblies on Friday mornings at 9:10a.m. During these assemblies we celebrate children's birthdays and they have the opportunity to bring one of their presents to share with us and to blow out the candles on our birthday cake.

We also give out awards for good work and behaviour, reading certificates and bookmarks for children who have read frequently at home, dinnerladies awards, Playtime Friend award, Mrs Abbey Award for good Manners/thoughtful behaviour and 'Star of the Week' awards to children in each class. If children have received a certificate or award for activities out of school they are invited to bring them in to share in assembly. We believe in a positive reward system for good behaviour and our merit assemblies are an important part of this. We hope that you will be able to join us during the year.

There are occasions when we are unable to hold these assemblies on Fridays due to other commitments. The diary attached to this letter gives dates when the assemblies are to be held on a different day.

Dates for class assemblies on Thursday mornings are listed in the attached diary.

Family and friends are welcome to our assemblies but please take out younger children if they start to make a noise as this can be distracting for the performers and spoil the enjoyment of others. Please note we may ask parents to take out younger children who are causing a distraction. Thankyou.

### **Medication in School**

With a few exceptions, we are able to administer medication in school. Parents must fill in a medicine form and label medicine clearly with your child's name.



We are finding that at times we have a large number of children requiring medication and we often have requests to administer this at different times during the day. As you can imagine this can be quite difficult when there are lots of other demands on the time of the school staff. To help us make this process as quick and simple as possible, ensuring that we don't miss anyone, we will administer all medicines at a single point at lunchtime. This doesn't apply when children are on a special care plan for their medication.

Please can we remind you that we can only administer medication for a maximum of 1 week. After this point we will return your medicine to you and if further doses are required you will need to come to the school office.

### **PE kit/pumps/ pierced ears**

All children in Year One and Year Two (Blue/Yellow/Green Bases) must bring a pair of pumps or 'non-scuff sole' trainers and a PE kit (shorts/t-shirt or leotard) for PE.

Children may not be able to do PE if they do not have suitable kit and footwear. We will send a note home with your child to inform you of any missing kit or any reason that they have not been able to do P.E.

Please can children leave their PE kits in school and just take them home occasionally for a wash (half termly perhaps). Children may do physical activity, where kits are required, at any point during the week.



**Children with long hair must have it tied up for PE.** Children **must** remove earrings for PE and we are not allowed to do this for them or to tape ears. On your child's PE days please remove earrings, unless your child is able to do it themselves before the lesson starts. As we have many different activities going on throughout the term/week it would be really helpful for children to learn to remove their own earrings.

Children are only permitted to wear stud earrings in school. No other jewellery is permitted.

If you wish to donate your child's old uniform or PE pumps/kit, we would be very grateful to use these as spares for other children. These can be handed into the office or class teacher.

## Children's University

Our School subscribes to the Children's University and children earn 1 credit for every club they attend. Each term we submit our registers; certificates and medals are then awarded to children as they reach a given number of credits.



## School Website

Please visit our website at [www.waterthorpeinfantschool.co.uk](http://www.waterthorpeinfantschool.co.uk)

Please check the 'News Update' tab on our website. We also have a translator on the site so that families are able to select the language they wish to view the website.

- Check the school website for updates on current events ([www.waterthorpeinfantschool.co.uk](http://www.waterthorpeinfantschool.co.uk))

## Family Coffee mornings

These are held in Emmanuel Junior school every two weeks on Wednesday mornings. The Multi-Professional Support Team (MAST) run a drop-in at these events. There are a group of parents who regularly attend and they find it helpful to meet with other parents to share experiences and advice. The purpose of these events is also for families to have access to a MAST worker who may be able to give on-the-spot support with an issue or help them with a referral for further support. The MAST worker will be able to talk with you in a private room; an appointment can be made but is not necessary. Other services also sometimes attend these coffee mornings and run workshops on different areas such as healthy eating or sleeping difficulties. The MAST worker will also be in our playground from 8:30a.m. on the mornings of the drop-ins. Please ask Mrs Stokes if you would like an introduction to the worker.



MAST are a team of workers based at Shortbrook School. They include the school nursing team, parenting support trainers, Prevention workers for low level support, Intervention workers for more in-depth support, Attendance officers, a mental health nurse and Senior Learning Mentors who can advise people or come into school to work with a child or a group of children. MAST can also help you to link with other services such as housing, benefits or Domestic Abuse workers. A referral for support can be made through your GP, through the school or you can self-refer by ringing tel: 2053637. The school nursing team are available to give advice on areas such as concerns over a child's bedwetting and can check your child's vision and hearing and make referrals to the hospital if you are concerned. With the exception of the Attendance Officers all referrals are voluntary and are only made if you wish to receive support. To identify exactly what support you need the school may complete a Family Assessment Framework (FCAF) with you. This identifies where you need help and also what the strengths are within your family e.g. the network of support family members offer you.

## Safeguarding Contact Numbers

Ensuring that children are safe is a responsibility for everyone. There have been many incidents over the years where children have come to harm and neighbours or local people have said that they were concerned but didn't take action or know what to do. To help you if you are concerned

about a child there are some numbers below that can be used to report concerns. If you do this, please try to provide as much information as possible. Calls may be anonymous.

- Sheffield Safeguarding team: 0114 2734855
- NSPCC: 0808 800 5000 or email [help@nspcc.org.uk](mailto:help@nspcc.org.uk)

When school staff have concerns about a child they inform the Designated Safeguarding Lead (Mrs Helen Stokes) or the Deputy (Mrs Caryn Moffatt). In most cases a member of staff speaks to the parent about the concern. We may ring the safeguarding team first to ask for advice about this. There are some concerns where we have to refer to Social Care. Please be aware that this is our professional responsibility and we always put children's well-being first.

When an incident of domestic abuse has taken place in a family we are notified by the safeguarding team at MAST (Multi-Agency Support Team). We may be able to support families who are suffering from domestic abuse and signpost or refer for support. It is also helpful to understand what may be happening in the life of a child outside school so that we can be supportive of any changes in behaviour.

It is really helpful for parents and families to keep the school informed about anything that may have an impact on their children.

### **Lost Property and toys brought to school**

We continue to get large amounts of lost property in our box each week. Often items have no names in so we are not able to return them to their owners. Please try and put your child's name on all their clothes and belongings and we will do our best to return them to you.



Please can we also ask that children do not bring in precious toys as things do sometimes get accidentally broken or lost. All toys should be small enough to fit into your child's drawer as space in class is limited.

### **Parentmail**

If you would like any of your child's other carers to be included in Parentmail emails and to receive the newsletters electronically please can you let us have their name and email address.

### **We need your opinion...!**



Parent view is one of the ways OFSTED and school collect views about a variety of different aspects of school life. The website you need is:

[www.parentview.ofsted.gov.uk](http://www.parentview.ofsted.gov.uk)

- Even if you have completed Parentview previously please do log your views again for the school year 2016/2017

## Recycling:

### **Takeback Ltd for Schools**

We have recently registered with a recycling scheme to promote and encourage the recycling of used mobile phones, laser toner and inkjet cartridges. Please help us to promote recycling and also raise money for our school by bringing in any of the above used items. A box will be available in our reception for you to put your empty cartridges.



### **Clothing and textiles**

Please use our red recycling bin in the playground for used clothes, shoes and textiles.

### **School Uniform**

Our uniform is as follows. Please note that it is **Navy Blue (not royal blue)**

**Navy Blue, Red or Grey** sweatshirts or cardigans

**Navy Blue, Red or White** polo shirts, t-shirts, shirts or roll necks

**Navy Blue, Black or Grey** trousers, skirts, pinafores, jogging bottoms and shorts

**Red and White/Blue and White** checked or striped dresses

Uniform does not need to have the school logo on.



Uniform is available from the **School Trends Shop** just across Owlthorpe Greenway. There has been a slight increase in prices but we have been told that the quality at School Trends is better than that at Tesco.

The **Tesco website** is available for uniform orders. Click on the website link: website link: [http://www.tesco.com/direct/ues/?icid=schooluniform\\_stamp5\\_embroidereduniforms](http://www.tesco.com/direct/ues/?icid=schooluniform_stamp5_embroidereduniforms)

Enter our school postcode (S207JU) and select Waterthorpe Nursery Infant School.

If you have any queries please do not hesitate to pop into the school office to discuss. Mrs Jones who works on Thursdays is our member of staff responsible for uniform.

Leaflets about uniform from Tesco or School Trends are available in the entrance area.

### **Book bags**



It is helpful for all children in school to have a book bag. Book bags with our school logo on are available in school and from the School Trends shop (just off Owlthorpe Greenway), however any suitable non-logo book bag is fine to use.

### **Westfield Family of Schools**



This can be found at [www.westfieldfamily.org](http://www.westfieldfamily.org). There is lots of useful information on the website and links to each school's individual website. Please have a look. There is a link on our school website to the Family of Schools website.



### **Breakfast Club (Ofsted Number for use with Tax credits: 107064)**

We offer childcare at our breakfast club from 7:55a.m. This includes a nutritional breakfast and a range of activities. The price of this is £3.50 per day. Children from nursery or school may attend; places must be booked in advance. 24 hours notice must be given for cancellations, unless due to pupil illness, or you will be charged.



Tax credits can be used to claim back up to 85% of the cost of childcare. Parents can also use childcare vouchers if their employer uses this scheme. Fees for childcare are then tax free to the employee. Please enquire at the school office if you would like to set up payment using childcare vouchers through your workplace.

- Please ensure that breakfast club bookings are made in advance to ensure you get a place. Give 24 hours notice to cancel a place or a charge will still be made. (This is particularly important when we are full and turning people away.)

### **Kid's Club (Ofsted Number for use with Tax credits: 300838)**

Please note all payments for Kid's Club must either be paid to Sue Moore at Kid's club or put in the post box just inside the Infant School entrance. Sue will check the box each morning. A receipt may be collected from Sue at the club. Bookings can be made at the school office.

If you would like to book places for Kid's Club after-school childcare:

- All parents must sign an agreement
- A booking contract is available to commit to a certain number of sessions per week/per month
- For bookings on a booking contract the fee per session will be £8.50
- For occasional bookings without a contract the fee per session will be £9
- Bookings must be paid for 7 days in advance or when making the booking (If an emergency booking is made, on the day of the booking, payment must be made on collection of your child)
- In order for a refund to be received, for cancelled bookings, 7 days' notice must be given
- If children are ill and miss their session, half the fee is still payable

It is important to note that tax credits can be used to claim back up to 85% of the cost of childcare. Parents can also use childcare vouchers if their employer uses this scheme. Fees for childcare are then tax free to the employee. Please enquire at the school office if you would like to set up payment using childcare vouchers through your workplace.

- Please complete a Kid's Club Contract and booking form if planning to use the club
- Please book Kid's Club sessions through the school office
- Please put payments for Kid's Club in an envelope and put in the office post box or pay Sue at the club

**Rainbows**      [www.girlguiding.org.uk](http://www.girlguiding.org.uk)

Rainbows meet at 5:30p.m. on Wednesdays in the Community rooms.

## Stepping Stones Playgroup ~ Places for 2 year old children: Mondays, Tuesdays and Thursdays

The Stepping Stones Playgroup, that runs in the community rooms, has places for children over 2 years old on Monday, Tuesday and Thursday mornings 9a.m. to 11:30a.m. The cost is £9.25 per session, which includes a snack. For further information please call Diana on 0780 1349756 or Angela on 07787 518778. Stepping Stones are able to take children on the free 2 year FEL (Free Early Learning) places.

Information about free places for 2 year olds can be found following this link:

<https://www.sheffield.gov.uk/education/information-for-parentscarers/care-support/childcare/parents/earlylearning/2-year-early-learning.html>

**Diana and Angela, who run playgroup, also run a toddler group in the church on Wednesday afternoons between 1pm and 3pm. Everyone is welcome to come along for a play and a chat.**  
**Waterthorpe Toddlers**

Toddlers is held in the Community Rooms on Tuesday and Wednesday mornings between 9am and 11am. All parents and children aged 0 to 4 years are welcome to come along.



### Attached to this Newsletter and available for collection from school office:

- Lexia Password request
- Diary dates 2016~2017
- Term time and holidays 2017 ~2018
- Nursery places interest form
- Maths Family Workshop invitation
- ECO Family workshop invitation
- Valentine's Day Disco letter
- World Book Day token

### Diary Dates 2016 ~ 2017

February	7 <sup>th</sup>	National E-Safety Day
	9 <sup>th</sup>	Maths Family Workshop 2p.m. to 3p.m.
	14 <sup>th</sup>	Valentine's day Disco 3:15p.m. to 3:45p.m. (Children in school only)
	16 <sup>th</sup>	Blue Base ~ Mrs Appleby's class assembly 9:10a.m.
	17 <sup>th</sup>	ECO Family Workshop 9:10a.m. (No Merit & Birthday assembly)
	17 <sup>th</sup>	Break up for half term at the end of today
	27 <sup>th</sup>	Return to school
March	2 <sup>nd</sup>	World Book Day Mrs Taylor's/Mrs Wynne's Blue Base class assembly 9:10a.m.
	9 <sup>th</sup>	Science Family Workshop 9:15a.m. to 10:15a.m.
	10 <sup>th</sup>	Recorder Performance at the Crucible Theatre (Y2 children)
	13 <sup>th</sup>	SEAL Family Workshop 9:15a.m. to 10:15a.m. Good to Be Me theme
	20 <sup>th</sup>	Big pedal fortnight starts
	22 <sup>nd</sup>	Bling your Bike Day
	24 <sup>th</sup>	Bike-it Family breakfast

23<sup>rd</sup> Yellow Base class assembly 9:15a.m.  
 28<sup>th</sup> March 4p.m. Singing Performance Y2 at Westfield School  
 30<sup>th</sup> Red Base class assembly

April 3<sup>rd</sup> Individual Reports to parents out today  
 5<sup>th</sup> Easter Garden assembly 9:15a.m. to 10a.m.  
 Parent's Evening 3:15p.m. to 7p.m.  
 6<sup>th</sup> Easter Bonnet Day  
 6<sup>th</sup> Family of Schools Celebration Event 5:30p.m. Westfield School  
 6<sup>th</sup> Break up for Easter at the end of today  
 7<sup>th</sup> INSET DAY School closed to children

May 24<sup>th</sup> Return to school  
 1<sup>st</sup> May Day Bank Holiday  
 4<sup>th</sup> Cycle skills training day  
 5<sup>th</sup> Food Drive Friday  
 11<sup>th</sup> Scooter skills training day  
 18<sup>th</sup> Sponsored Bounce/Obstacle Day  
 25<sup>th</sup> Class photos

June 26<sup>th</sup> Break up for Half term at end of today  
 5<sup>th</sup> INSET DAY School closed to children  
 6<sup>th</sup> Return to school  
 16<sup>th</sup> SEAL Family Workshop 9:15a.m. to 10:15a.m. Changes theme (No Merit Assembly)

July 22<sup>nd</sup> Blue Base Class Assembly  
 26<sup>th</sup> Design & Technology Family Workshop 2p.m. to 3p.m.  
 29<sup>th</sup> Red Base Class Assembly  
 4<sup>th</sup> Sports Morning 9:30a.m. to 11a.m.  
 10<sup>th</sup> Nursery Consultation Day ~ Nursery closed to children  
 14<sup>th</sup> Class Swap Day  
 19<sup>th</sup> Leaver's Assembly & Y2 Monitor Awards 9:15a.m. to 10a.m.  
 20<sup>th</sup> Attendance and Awards Assembly & Birthdays  
 Y2 Leavers Party Day (Fancy Dress)  
 21<sup>st</sup> Toy Day (No Merit and Birthday Assembly)  
 Break up for Summer at end of today

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Please let us have any comments below, on items in this newsletter or anything else that you would like to share with us. Thank you.



Comments:

Name (if you would like a response):

## Lexia Password Request

Childs Name:..... Class:.....

Please send me Lexia log-in and Password information.

Signed:..... (Parent/Carer)

# SCHOOL CALENDAR FOR THE 2017/18 ACADEMIC YEAR

For community and voluntary controlled primary, secondary and special schools

| September (20 Days) |    |    |    |    |    |    |
|---------------------|----|----|----|----|----|----|
| M                   | T  | W  | T  | F  | S  | S  |
|                     |    |    |    | 1  | 2  | 3  |
| 4                   | 5  | 6  | 7  | 8  | 9  | 10 |
| 11                  | 12 | 13 | 14 | 15 | 16 | 17 |
| 18                  | 19 | 20 | 21 | 22 | 23 | 24 |
| 25                  | 26 | 27 | 28 | 29 | 30 |    |

| October (20 Days) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| M                 | T  | W  | T  | F  | S  | S  |
|                   |    |    |    |    |    | 1  |
| 2                 | 3  | 4  | 5  | 6  | 7  | 8  |
| 9                 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16                | 17 | 18 | 19 | 20 | 21 | 22 |
| 23                | 24 | 25 | 26 | 27 | 28 | 29 |
| 30                | 31 |    |    |    |    |    |

| November (19 Days) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| M                  | T  | W  | T  | F  | S  | S  |
|                    |    | 1  | 2  | 3  | 4  | 5  |
| 6                  | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                 | 28 | 29 | 30 |    |    |    |

| December (16 Days) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| M                  | T  | W  | T  | F  | S  | S  |
|                    |    |    |    | 1  | 2  | 3  |
| 4                  | 5  | 6  | 7  | 8  | 9  | 10 |
| 11                 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18                 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25                 | 26 | 27 | 28 | 29 | 30 | 31 |

| January (18 days) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| M                 | T  | W  | T  | F  | S  | S  |
| 1                 | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                 | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                | 30 | 31 |    |    |    |    |

| February (15 days) |    |    |    |    |    |    |
|--------------------|----|----|----|----|----|----|
| M                  | T  | W  | T  | F  | S  | S  |
|                    |    |    | 1  | 2  | 3  | 4  |
| 5                  | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                 | 27 | 28 |    |    |    |    |

| March (21 Days) |    |    |    |    |    |    |
|-----------------|----|----|----|----|----|----|
| M               | T  | W  | T  | F  | S  | S  |
|                 |    |    | 1  | 2  | 3  | 4  |
| 5               | 6  | 7  | 8  | 9  | 10 | 11 |
| 12              | 13 | 14 | 15 | 16 | 17 | 18 |
| 19              | 20 | 21 | 22 | 23 | 24 | 25 |
| 26              | 27 | 28 | 29 | 30 | 31 |    |

| April (11 Days) |    |    |    |    |    |    |
|-----------------|----|----|----|----|----|----|
| M               | T  | W  | T  | F  | S  | S  |
|                 |    |    |    |    |    | 1  |
| 2               | 3  | 4  | 5  | 6  | 7  | 8  |
| 9               | 10 | 11 | 12 | 13 | 14 | 15 |
| 16              | 17 | 18 | 19 | 20 | 21 | 22 |
| 23              | 24 | 25 | 26 | 27 | 28 | 29 |
| 30              |    |    |    |    |    |    |

| May (18 Days) |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| M             | T  | W  | T  | F  | S  | S  |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            | 29 | 30 | 31 |    |    |    |

| June (20 Days) |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| M              | T  | W  | T  | F  | S  | S  |
|                |    |    |    | 1  | 2  | 3  |
| 4              | 5  | 6  | 7  | 8  | 9  | 10 |
| 11             | 12 | 13 | 14 | 15 | 16 | 17 |
| 18             | 19 | 20 | 21 | 22 | 23 | 24 |
| 25             | 26 | 27 | 28 | 29 | 30 |    |

| July (17 Days) |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| M              | T  | W  | T  | F  | S  | S  |
|                |    |    |    |    |    | 1  |
| 2              | 3  | 4  | 5  | 6  | 7  | 8  |
| 9              | 10 | 11 | 12 | 13 | 14 | 15 |
| 16             | 17 | 18 | 19 | 20 | 21 | 22 |
| 23             | 24 | 25 | 26 | 27 | 28 | 29 |
| 30             | 31 |    |    |    |    |    |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| M      | T  | W  | T  | F  | S  | S  |
|        |    | 1  | 2  | 3  | 4  | 5  |
| 6      | 7  | 8  | 9  | 10 | 11 | 12 |
| 13     | 14 | 15 | 16 | 17 | 18 | 19 |
| 20     | 21 | 22 | 23 | 24 | 25 | 26 |
| 27     | 28 | 29 | 30 | 31 |    |    |

- Bank Holidays
- School Holidays
- Teacher Training Days

## Nursery Hours: Register your Interest for places from September 2017

From September 2017 some families will be eligible for 30 hours in Nursery at no cost. In September we will be able to offer these children 28 hours over 4 days in Nursery (8:30a.m. to 3:30p.m.). The additional 2 hours, to make this up to 30 hours, may be taken through access to an after-school childcare place at Kid's Club one day per week.

Parents will have to pay for the school meal at lunchtime, currently £1.75 per day unless you qualify for Free School Meals (usually parents in receipt of Housing Benefit).

The criteria for receiving 30 hours' free child care are:

- Your child will be aged 3 or 4 when the scheme starts in September 2017
- Both parents must be working, or the sole parent is working in a lone parent family
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at National Minimum Wage or National Living Wage (£111.20 if you are under 25 years old/£115.20 if you are over 25 years old)
- Each parent must have an annual income of less than £100,000
- A parent may also qualify if they are a carer, are on maternity/paternity leave, adoption leave or are absent from work due to sickness

It is likely that, from September 2017, we will only be able to offer half days (mornings or afternoons) to families not eligible for the 30 hours' free childcare due to limited lunch places.

If you have a child, who will be under the age of 4 in September 2017, please complete and return the slip below to Nursery by 17<sup>th</sup> February. We have limited places available so please return this form as soon as possible. (Please tick the boxes that apply to you.)

-----  
Child's Name:..... Date of Birth:.....

- I believe we are eligible for the free 30-hour offer and I would like my child to attend Nursery for 28 hours per week over 4 full days.
- I believe we are eligible for the free 30-hour offer but I only want my child to attend nursery for ----- hours (enter number of hours)
- I would also like my child to access one free 2 hour after-school Kid's club session per week.
- I do not think we are currently eligible for the free 30-hour offer and I would like my child to attend half days and would prefer:

Mornings

Afternoons

Signed:.....(Parent/carers)

# Maths Family Workshop

Thursday 9<sup>th</sup> February 9:10 a.m.



Dear parents, carers and families,

Please join us for our Maths Family Workshop on Thursday 9<sup>th</sup> February. **This workshop is for families of children in school (Red, Blue, Yellow and Green bases).** Please bring your children to the workshop with you. Younger sisters and brothers are welcome to come along and join in too.

At the workshop you will find out how we teach Maths in school and you will be able to take part in some fun activities with your child.

You will be given a booklet that tells you about Maths at Waterthorpe.

The workshop will last for approximately 1 hour.

Please return the attached slip to let us know that you will be attending.

-----



Maths Family workshop Thursday 9<sup>th</sup> February 9:10a.m.



Child/children's names & classes:.....

.....

Number of **younger** children (brothers/sisters) attending the workshop with you:.....

Number of adults attending the workshop:.....

Signed: .....(parent/carer)

# ECO Family Workshop

Friday 17<sup>th</sup> February 9:10 a.m.



Dear parents, carers and families,

Please join us for our ECO Family Workshop on Friday 17<sup>th</sup> February. **This workshop is for families of children in school and Nursery.** Please bring your children to the workshop with you. Younger sisters and brothers are welcome to come along and join in too.

At the workshop you will find out how we teach about caring for the environment in school and you will be able to take part in some fun activities with your child.

You will be given a booklet that tells you about our ECO work at Waterthorpe.

The workshop will last for approximately 1 hour.

Please return the attached slip to let us know that you will be attending.

---

ECO Family workshop Friday 17<sup>th</sup> February 9:10a.m.



Child/children's names & classes:.....

.....

Number of **younger** children (brothers/sisters) attending the workshop with you:.....

Number of adults attending the workshop:.....

Signed: .....(parent/carer)



Valentine Disco  
Tuesday 14<sup>th</sup> February 3:15p.m. to  
4:45p.m.



On Tuesday 14<sup>th</sup> February we are holding a Valentine Disco for the children. The price of this is £3 per child, payable at the school office. The price of tickets for children going to Kid's club on this night are reduced at £1. The ticket price includes drinks and crisps. All the children going to the disco will stay in their classes at the end of the day and be taken into the hall by their teacher. The teachers will take the children back to their base, at the end of the disco, for parents/carers to collect.

On the day of the disco children may come to school in their party clothes. (This will be easier for them rather than getting changed at the end of the day.)

There will be no Film Club on 14<sup>th</sup> February. Any money already paid for Film Club will be carried over to next half term.

Please complete the slip below and return to the school office with £3 payment in an envelope.

Thank you.



----- ✂  
Child's Name:..... Class:.....

I enclose payment of £3 for the disco on 14<sup>th</sup> February.

My child will need taking to Kid's Club at the end of the disco and I enclose £1.

I will collect my child from their classroom door at 4:45p.m. on 14<sup>th</sup> February.

Signed:..... (parent/carer)