

Waterthorpe
Nursery Infant School



Anti Arson Policy
Spring 2017

Approved by: Steering Committee

Date: 20th March 2017

Next Review Date: Spring 2020

Responsible Person

The Headteachers have overall responsibility for initiatives against the threat of arson at Waterthorpe Nursery Infant School. The policy is supported and endorsed by the Governing Body.

Aims of the policy:

- To ensure that Waterthorpe Nursery Infant School is always a safe and healthy place in which to work
- To regularly monitor and review fire safety procedures throughout the school
- To raise awareness among all users of Waterthorpe Nursery Infant School as to their responsibility for themselves and others with regards to arson risks
- To ensure the dissemination of all relevant information from Children Young People and Families (CYPF) and other bodies to the correct user(s)
- To create and maintain a plan for reducing the risk of arson

5 Point Plan

- 1) Deter unauthorised entry onto the site
- 2) Prevent unauthorised entry into the building
- 3) Reduce the opportunity for an offender to start a fire
- 4) Reduce the scope for potential fire damage
- 5) Reduce subsequent losses and disruption recovery plan

Action Taken

1) Deter unauthorised entry onto the site.

- Site gates opened 7.00 a.m. – locked 5.30 p.m. by building Supervisor unless instructed otherwise.
- Site locked during Building Supervisor's holiday dates
- Key holders are listed and copy kept by the Building Supervisor
- Nursery boundaries are wooden/metal fenced – vision is not obstructed
- Parent's gated entry has bolts to all gates and top latches to two gates
- Unauthorised intrusion is not a major problem on the site in general

2) Prevent Unauthorised entry into the building

- Security lighting is in place in all entry doorways
- Main entrance doors have cameras on entry
- Back reception door has key pad coded entry system
- The schools have the facility to change the key combination on key pads
- Parents' entrances to the school building are only opened between 8:40a.m. and 9 a.m.
- Windows have blinds

- Premises staff shut windows, close blinds and check doors are locked before leaving
- The Building Supervisor checks and has final responsibility for the security of the site/buildings each evening

3) Reduce the opportunity for an offender to start a fire

- Security and lighting is regularly checked through a contract
- Doors and windows are fitted with toughened/health & safety approved glass
- Roof lights do not have bars – but they are not visible from the car park/playground etc.
- School has a full alarm system installed, linked to key holder contacts
- Recorded CCTV is placed in key more vulnerable areas
- Refuse is removed from the school and placed in a locked bin area
- Recycling containers are chained and locked close each evening
- School shed is metal and situated in the playground area
- Boiler room is kept locked at all times – 3 key holders

4) Reduce the scope for potential damage

- Fire doors are present in the building to limit fire damage
 - Fire extinguishers are located throughout the school
 - Fire extinguishers are checked annually by the approved contractors
 - Fire regulations of pupils/staff safety are strictly adhered to
- Fire practices are held regularly with clear routes for exit and gathering points sign posted

5) Reduce subsequent losses and disruptions resulting from a fire

- Our first duty is to the care and welfare of the children
- Staff have completed the fire prevention CD training
- See critical incident policy for procedures in event of fire and recovery plan

The Senior Leadership teams have completed 'Combating Arson in Sheffield Schools Risk Assessment'.

This policy will be reviewed in Spring 2020

Equality Impact Assessment Template

Name of policy or project being assessed?	Date
Anti- Arson	16.6.13

Priority Level	
High	X
Medium	
Low	

Lead Officer: Helen Stokes

Members of the assessment team: Helen Stokes, & Suzanne Marriott

Others involved in the assessment (peer review/external challenge): Waterthorpe Steering Committee members

What are the aims of the policy or project?

- To ensure that Waterthorpe Nursery Infant School is always a safe and healthy place in which to work
- To regularly monitor and review safety procedures throughout the schools
- To raise awareness among all users of both Schools as to their responsibility for themselves and others
- To ensure the dissemination of all relevant information from the CYPF and other bodies to the correct user(s)
- To create and maintain a plan for reducing the risk of arson

Who is the intended customer/service user of this project or policy?

Staff and Governors

What are the desired outcomes from this project or policy?

To ensure all persons know of their responsibilities in relation to health and safety and arson risks are identified and mitigated against.

List any other key policies, procedures, projects or strategies that this policy/project has implications on:

Health and Safety

What are the racial, disability and gender equality implications of the policy or project?

N/A

Does the policy or project have any significant positive impact for:

- Different racial groups
- Disabled persons
- Men and women
- Boys and girls

No

Does the policy or project have any significant adverse impact for:

- Different racial groups
- Disabled persons
- Men and women
- Boys and girls

No

Do you have any evidence?

Is there any way that you could reduce or eliminate the adverse impact or increase positive impact?

No

Action to take:

If you have indicated there is a negative impact, can it be justified?

NO

If you have indicated there is a negative impact and it cannot be justified, is it discrimination?

N/A

If you have answered YES, please list all the changes that you have made to eliminate this discrimination:

Please state how will you monitor the policy or project?

Policy review (by staff/governors by dates on policy)

Signed (Person completing the form):



Date: 26.1.17